

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

NOVEMBER 22 , 2017

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

**9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC
MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING
NO. 515**

1. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT
2. 2018 BUDGET PRESENTATION

**10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE
PUBLIC MEETING**

PUBLIC COMMISSION MEETING

1. RULES FOR OVERDRAFT FOR WANAQUE NORTH AND
SOUTH
2. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION**COMMISSION ROLL CALL:**

CHAIRMAN SHOTMEYER _____ VICE CHAIRMAN ORECHIO _____
COMMISSIONERS: ASHKINAZE _____ AMEDEO _____
KUSER _____ BURRELL _____
GAROFALO _____

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. **CONSOLIDATED BUDGET TO ACTUAL REPORT**
2. **2018 BUDGET PRESENTATION**

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE
MEETING

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS**ACTION REQUIRED:**

1. **Public Commission Meeting Minutes of October 25, 2017**
2. **Purchase Requisitions over \$5000 Report for November 2017 in the amount of \$151,359.10**
3. **Commission Invoices:**
 - a. **Invoice #1060-22 from Stone Hill Construction for Contract #1060 – Wanaque South Pump Station Upgrades in the amount of \$37,248.00**
Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(a) for payment.
 - b. **Invoice #20193 from Landscape Materials, Inc. for Contract #1089A – Removal of Residuals in the amount of \$20,608.00**
David Kirkham, Director of Operations and Douglas Delorie, Manager approve invoice 3(b) for payment.
 - c. **Invoice #251840 & #259170 from Premier Utility Services for Contract #1013 – Underground Locating in the amount of \$825.74**
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(c) for payment.
 - d. **Invoice #2021-1 from Alpine Painting & Sandblasting for Contract #2021 – Washwater Tank Painting & Rehabilitation in the amount of \$57,608.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(d) for payment.

- e. Invoice #2020-3 from Alpine Painting & Sandblasting for Contract #2020 – Surge Tank Painting & Rehabilitation in the amount of \$346,931.45**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(e) for payment.

- f. Invoice #2022-1 from Alpine Painting & Sandblasting for Contract #2022 – Filters, Surface Wash & Pipe Gallery Painting & Rehabilitation in the amount of \$112,860.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(f) for payment.

- g. Various Invoices from BNY Mellon – W/N/P Bonds Series 1999 Series 1 & 2 NJEIT in the amount of \$3,850.00**

William Schaffner, Chief Financial Officer approves invoice 3(g) for payment.

- h. Invoice #20171031-64680-A from Wilmington Trust – Series 93 Escrow in the amount of \$10,500.00**

William Schaffner, Chief Financial Officer approves invoice 3(h) for payment.

- i. Invoice #1044-15 from Arcadis US, Inc. for Contract #1044 – Release Retainage in the amount of \$16,021.32**

Maria Alliegro, Director of Engineering and Les Malytskyy, Engineering Project Manager approve invoice 3(i) for payment.

- j. Invoice #0857847 & #0871413 from Arcadis US, Inc. for Contract #1095 – Security Project Construction Oversight in the amount of \$9,402.30**

Charles Billings, Director of IT and Edwin Reyes, Project Engineer approve invoice 3(j) for payment.

- k. Invoice #32244 from Princeton Hydro LLC for Contract #1097 – Reservoir & Watershed Management Consulting in the amount of \$8,240.81**

Lewis Schneider, Director of Treatment, Laboratory & Compliance – Licensed Operator Water Treatment/Residuals and Maureen Kneser, Laboratory Manager approve invoice 3(k) for payment.

- l. Invoice #IV00256529 from Mott MacDonald for Contract #1085 – WSPS Construction Administration in the amount of \$2,259.44**

Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(l) for payment.

- m. Invoice #87941-9650 from JBL Electric, Inc. for Contract #1081 – Electrical Consulting Services in the amount of \$78,264.00**

Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(m) for payment.

- n. Invoice #87940-9611 from JBL Electric, Inc. for Contract #1092 – Electrical Upgrades to Low Lift Pump Station in the amount of \$290,664.90**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(n) for payment.

- o. Invoice #'s 30605-30607 from Lerch, Vinci & Higgins, LLP for 2016 Audit in the amount of 45,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(o) for payment.

- p. **Invoice #69333 from Total Recall Corp. for Contract #1094 – Security Enhancements in the amount of \$365,139.50**

Charles Billings, Director of IT and Edwin Reyes, Project Engineer approve invoice 3(p) for payment.

- q. **Invoice #PTUS-PIN-0001482 from Wachs Water Services for Contract #1093 – Valve Exercising Services in the amount of \$78,750.00**

Maria Alliegro, Director of Engineering and Les Malytskyy, Engineering Project Manager approve invoice 3(q) for payment.

- r. **Invoice #WBXB2200-999-PN-17 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services – Year 2 – in the amount of \$15,445.00**

Maria Alliegro, Director of Engineering, Michael Dox, Plant Electrical Engineer, James Stachura, Project Engineer, Chris Clamser, Project Engineer and Les Malytskyy, Engineering Project Manager approve invoice 3(r) for payment.

4. **Resolution – Adopting Amended Rules for Overdraft**
Commission Secretary to read resolution
5. **Resolution – Adopting an Investment Policy**
Commission Secretary to read resolution
6. **Resolution – Authorizing a Consolidation of Employee Supplemental Insurance Programs**
Commission Secretary to read resolution
7. **Resolution – Authorizing the Execution of a Memorandum of Agreement Regarding Contract #1040 By and Between the North Jersey District Water Supply Commission and Joseph M. Sanzari, Inc.**
Commission Secretary to read resolution
8. **Wanaque-North Operating Account –
Monthly Disbursement Report: \$13,305,330.94**
9. **Wanaque-South Operating Account –
Monthly Disbursement Report: \$4,213,383.34**
10. **Wanaque-South Joint Venture Operating Account –
Monthly Disbursement Report: \$523,694.45**