

## NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

### PUBLIC COMMISSION MEETING

WEDNESDAY, FEBRUARY 26, 2020

The monthly Public Meeting of the Commission was called to order by Chairman Howard L. Burrell on Wednesday, February 26, 2020 at 9:02 a.m., One F.A. Orechio Drive, Wanaque, New Jersey.

Chairman Howard L. Burrell, Vice Chairman Charles P. Shotmeyer and Commissioners Alan S. Ashkinaze, Jerome P. Amedeo, Donald C. Kuser, Robert C. Garofalo and James L. Cassella were recorded present. Also present were Timothy J. Eustace, Executive Director, Todd R. Caliguire, Deputy Executive Director, William Schaffner, Chief Financial Officer, Leslie London, Esq., Commission Counsel from the law firm of McManimon, Scotland & Baumann, LLC and Edmund Caulfield, Senior Counsel of the Governor's Authorities Unit.

Chairman Burrell asked everyone to stand and recite the Pledge of Allegiance.

Pursuant to the requirements of N.J.S.A. 10:4-6, et seq., Commission Secretary Kim Diamond acknowledged compliance with the statute. Commission Secretary Diamond advised that the provisions of the Open Public Meetings Act have been complied with as to the posting of notice in a public place reserved for such announcement and transmittal to the mass media for publication.

Commission Secretary Kim Diamond read the following resolution:

***WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

***WHEREAS**, the public body is of the opinion that such circumstances recently exist.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the North Jersey District Water Supply Commission of the State of New Jersey as follows:*

- 1. The public shall be excluded from discussions of the hereinafter-specified subject matters; the general natures of the subject matters to be discussed are Pending Litigation and Contracts;*
- 2. It is anticipated at this time that the above stated subject matters will be ratified during the Public Meeting to follow or as soon thereafter as the reason for discussing the matters in the Executive Conference no longer exists.*
- 3. This Resolution shall take effect immediately.*

Commissioner Ashkinaze offered a motion to adopt the resolution regarding Section 8, Chapter 231, P.L. 1975 of the Open Public Meetings Act; seconded by Vice Chairman Shotmeyer and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative. The Public Meeting was recessed at 9:04 a.m.

Chairman Burrell reconvened the Public Meeting at 9:58 a.m.

### PUBLIC COMMISSION BUSINESS

#### ACTION REQUIRED:

Commissioner Ashkinaze offered a motion to approve the Public Commission Meeting Minutes of January 22, 2020; seconded by Commissioner Cassella and approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Kuser, Garofalo and Cassella voting in the affirmative. Commissioner Amedeo abstained.

Vice Chairman Shotmeyer offered a motion to approve the Public Work Session Minutes of January 22, 2020; seconded by Commissioner Ashkinaze and approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Kuser, Garofalo and Cassella voting in the affirmative. Commissioner Amedeo abstained.

Commissioner Ashkinaze offered a motion to approve the Purchase Requisitions over \$5000 Report for February 2020 in the amount of \$277,687.00 seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Commission Invoices:**

- a. **Invoice #1083-32 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$1,319,032.73**  
Paul Serillo, Director of Facilities and Les Malytskyy, Engineering Project Manager approved invoice 3(a) for payment.
- b. **Invoice #365870 from Premier Services/USIC, LLC for Contract #2019 – Underground Locating in the amount of \$3,070.45**  
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(b) for payment.
- c. **Invoice #21805 from Landscape Materials, Inc. for Contract #2046 – Removal of Residuals in the amount of \$57,540.00**  
David Kirkham, Director of Residuals and Lewis Schneider, Director of Treatment/Lab & Compliance approved invoice 3(c) for payment.
- d. **Various Invoices from McPhee Electric (formerly JBL) for Contract #2060 – Electrical Contracting Services – Electrical Contracting Services in the amount of \$17,760.00**  
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approved invoice 3(d) for payment.
- e. **Invoice #43082 from RVH Mulch Supply, LLC for Contract #2059 – Residual Removal in the amount of \$37,950.00**  
Lewis Schneider, Director of Treatment/Lab & Compliance and David Kirkham, Director of Residuals approved invoice 3(e) for payment.
- f. **Various Invoices from Arcadis US, Inc. for Contract #1095 – Security Project Construction Oversight in the amount of \$13,444.05**  
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(f) for payment.
- g. **Invoice #2413 from Pennetta Industrial, LLC for Contract #2049 – Boiler Upgrade Project in the amount of \$38,044.37**  
Paul Serillo, Director of Facilities and Chris Clamser, Project Manager approved invoice 3(g) for payment.
- h. **Invoice #E6X93300010 from Jacobs Engineering Group, Inc. for Contract #2039 – Asset Management Study in the amount of \$44,488.15**  
Paul Serillo, Director of Facilities and Les Malytskyy, Engineering Project Manager approved invoice 3(h) for payment.
- i. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$20,381.76**  
Maria Alliegro, Director of Engineering, James Stachura, Project Engineer, Chris Clamser, Project Engineer and Les Malytskyy, Engineering Project Manager approved invoice 3(i) for payment.

- j. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2051 – Construction Admin for Clarifier Rehab 1-4 in the amount of \$7,504.78**  
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approved invoice 3(j) for payment.
- k. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2052 – Construction Admin for RTF in the amount of \$3,900.00**  
Maria Alliegro, Director of Facilities and Les Malytskyy, Engineering Project Manager approved invoice 3(k) for payment.
- l. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2061 – General Consulting Engineering Services in the amount of \$7,853.75**  
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(l) for payment.

Commissioner Ashkinaze offered a motion to approve invoices 3(a) through 3(l); seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

#### **Resolution – Authorizing the Online Sale of Surplus Vehicles and Equipment**

Commission Secretary Kim Diamond read the following resolution:

#### **RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION AUTHORIZING THE ONLINE SALE OF SURPLUS VEHICLES AND EQUIPMENT**

**WHEREAS**, pursuant to N.J.S.A. 58:5-1 et seq., the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, pursuant to the broad power conferred in N.J.S.A. 58:5-7, the Commission is empowered to dispose of all such property as may no longer be necessary for the uses and purposes for which the Commission was created; and

**WHEREAS**, the staff of the Commission has identified certain vehicles and equipment (Exhibit “A” attached) that are no longer necessary for the provision of potable water supplies to its member municipalities in accordance with its statutory responsibilities; and

**WHEREAS**, the Commission desires to dispose of such surplus vehicles and equipment pursuant to a publicly advertised process in order to obtain the fair market value for such vehicles and equipment for the benefit of its member municipalities; and

**WHEREAS**, the sale and disposition of such surplus vehicles and equipment is necessary for the Commission's efficient operations and the protection of its water supply facilities; and

**WHEREAS**, the Commission had previously authorized the sale of surplus vehicles and equipment through GovDeals, a state contract online government surplus auction website; and

**WHEREAS**, the Commission desires to sell the surplus vehicles and equipment identified on Exhibit A through GovDeals.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that the Commission hereby approves and authorizes the sale and disposition of surplus vehicles and equipment identified on Exhibit A attached hereto through GovDeals as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with its terms and conditions.

- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Cassella offered a motion to adopt the resolution authorizing the online sale of surplus vehicles and equipment; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**Resolution – Authorizing and Approving an Extension of a Memorandum of Agreement with the City of Paterson Fire Department and City of Paterson for the Provision of Confined Space Emergency Rescue Services**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION AUTHORIZING AND APPROVING AN EXTENSION OF A  
MEMORANDUM OF AGREEMENT WITH THE CITY OF PATERSON FIRE  
DEPARTMENT AND CITY OF PATERSON FOR THE PROVISION OF  
CONFINED SPACE EMERGENCY RESCUE SERVICES**

**WHEREAS**, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, the Commission previously had and continues to have a need for an emergency response agency to provide it with confined space rescue services with respect to Commission-owned properties and facilities; and

**WHEREAS**, the City of Paterson Fire Department (“PFD”) is a public emergency response agency that has qualified confined space rescue personnel who are capable of providing confined space rescue services to the Commission at its various properties and facilities; and

**WHEREAS**, the PFD had previously submitted a proposal to the Commission whereby it was to properly maintain a confined space rescue team on duty, in accordance with OSHA CFR 1910.146, to provide on call service and immediate response to confined space emergencies at all locations which are listed in the Commission’s Confined Space Manual (“Services”); and

**WHEREAS**, on or about November 19, 2014, the Commission authorized by resolution, the execution of a Memorandum of Understanding (“MOU”) between the Commission, the PFD and the City of Paterson, whereby the PFD was to provide the Services to the Commission for an annual fee of \$75,000, plus additional hourly fees for certain stand by services as may be necessary; and

**WHEREAS**, the Commission executed the MOU for a term of five years, commencing on December 31, 2014 through December 31, 2019; and

**WHEREAS**, the Commission now wishes to extend the MOU for an additional term of five years, retroactive to December 31, 2019, through December 31, 2024; and

**WHEREAS**, the Commission’s staff have reviewed the performance of the PFD, and find that extending the MOU for an additional five year period to be reasonable and necessary for the efficient operation of the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission, that the Commission hereby approves and authorizes the extension of the MOU for the provision of the Services to the Commission under the same terms and conditions for an additional term of five years, retroactive to December 31, 2019, through December 31, 2024; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare such an extension to the MOU in accordance with this resolution and any applicable law, rule or regulation; and

**BE IT FURTHER RESOLVED** that the Chairman or Vice Chairman of the Commission is hereby authorized to execute such an extension and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman; and

**BE IT FURTHER RESOLVED** that a copy of this resolution and the contract shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Cassella offered a motion to adopt the resolution authorizing and approving an extension of a Memorandum of Agreement with the City of Paterson Fire Department and City of Paterson for the provision of confined space emergency rescue services; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**Resolution – Authorizing a State Contract Award to Petro-Mechanics Inc. for the Removal and Replacement of the Fleet Garage Underground Storage Tank at the Head Works Fleet Garage**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION AUTHORIZING A STATE CONTRACT AWARD TO PETRO-  
MECHANICS INC. FOR THE REMOVAL AND REPLACEMENT OF THE  
FLEET GARAGE UNDERGROUND STORAGE TANK AT THE HEAD WORKS  
FLEET GARAGE**

**WHEREAS**, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, the Commission owns property known as the Head Works Fleet Garage (the “Site”), where an 8,000 gallon underground storage tank (representing 6,000 gallons of gasoline and 2,000 of diesel) (the “Fleet Garage UST”) is located; and

**WHEREAS**, during the course of the Commission’s compliance testing last calendar year, the Site failed hydrostatic testing on one tank sump, one spill bucket and the containment under the fuel pump; and

**WHEREAS**, the Commission has determined that a full removal of the Fleet Garage UST and replacement with two (2) above ground tanks for emergency use, together with the use of government fleet fuel credit cards, is the best and most prudent option moving forward in light of the estimated high costs for repair, and the fact that the Fleet Garage UST is already twenty-six (26) years old and reaching the end of its expected life cycle; and

**WHEREAS**, pursuant to N.J.S.A. 58:5-20 and Section 1(H) of the Commission’s Purchasing Policies and Procedures Manual, the Commission may award a contract from the State’s list of approved vendors; and

**WHEREAS**, the Commission received a proposal from Petro-Mechanics Inc. (“Petro-Mechanics”) in the amount of \$42,675.00 dated January 24, 2020 to remove the Fleet Garage UST (the “Services”); and

**WHEREAS**, Petro-Mechanics is on the list of approved State contracts; and

**WHEREAS**, the award of this contract is necessary for the Commission’s efficient water treatment and delivery operations, the protection of the Commission’s water supply facilities, and the health, safety and welfare of the public; and

**WHEREAS**, the Chief Financial Officer of the Commission has certified that funds are available for this contract.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the North Jersey District Water Supply Commission, that a State contract be awarded to Petro-Mechanics in the amount of \$42,675.00 for the Services in accordance with the Petro-Mechanics proposal; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare such a contract with Petro-Mechanics; and

**BE IT FURTHER RESOLVED** that the Chairman or Vice Chairman of the Commission is hereby authorized to execute such a contract and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing a state contract award to Petro-Mechanics Inc. for the removal and replacement of the fleet garage underground storage tank at the Headworks fleet garage; seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**Resolution – Authorizing Amendment No. 1 to Contract #2039 with Jacobs Engineering Group for Consulting Engineering Services Associated with an Asset Management Study**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION AUTHORIZING AMENDMENT NO. 1 TO CONTRACT #2039  
WITH JACOBS ENGINEERING GROUP FOR CONSULTING ENGINEERING  
SERVICES ASSOCIATED WITH AN ASSET MANAGEMENT STUDY**

**WHEREAS**, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, on July 21, 2017, the New Jersey State Legislature adopted the Water Quality Accountability Act (the “WQAA”), N.J.S.A. 58:31-1 et seq., establishing new requirements for purveyors of public water systems to improve the safety, reliability, and administrative oversight of water infrastructure; and

**WHEREAS**, although not applicable to the Commission, the Commission believes it to be in its best interest to voluntarily follow the requirements of the WQAA in order to improve the safety, reliability and oversight of the Commission’s infrastructure; and

**WHEREAS**, pursuant to the terms of the WQAA, the Commission publicly advertised a request for proposals for the provision of consulting engineering services associated with an asset management study (“Engineering Services”) in accordance with the general requirements of the WQAA (“RFP #002-2018), and subsequently received several proposals from interested engineering firms on or before September 5, 2018; and

**WHEREAS**, the Commission’s evaluation committee reviewed and evaluated the proposals and determined that Jacobs Engineering Group, Inc. (“Jacobs”) submitted the most, qualified, responsible and responsive proposal for the Engineering Services, and recommended that Jacobs be awarded a contract in accordance with the Commission’s enabling legislation and applicable State law; and

**WHEREAS**, on or about October 24, 2018, through Resolution No. 1806, the Commission approved the award of a contract with Jacobs for the provision of the Engineering Services (“Contract #2039”) in an amount not-to-exceed \$715,000.00; and

**WHEREAS**, approximately half-way through the performance of the Engineering Services, a key member of the Jacobs team, J.D. Solomon, resigned from Jacobs to venture into business as an independent entity called J.D. Solomon, Inc.; and

**WHEREAS**, recognizing the importance of J.D. Solomon’s core leadership to the project, especially related to financial forecasting and risk assessment, Jacobs attempted to negotiate a subcontract with J.D. Solomon, Inc. to ensure consistency and efficiency in their performance of the Engineering Services; and

**WHEREAS**, it was later discovered that Jacobs has a corporate policy prohibiting contracts with former employees for at least one year after separation; and

**WHEREAS**, Commission staff, recognizing the importance of continuity in the performance of the Engineering Services, now desires to and recommends entering into an agreement directly with J.D.

Solomon, Inc. to continue and complete the scope of work of the Engineering Services for a fee of \$19,080.00, which is below the approved threshold amount as set by N.J.S.A. 58:5-20; and

**WHEREAS**, the Commission's Purchasing Policies and Procedures provide that the Commission may delegate authority to the Executive Director to obtain professional consulting services pursuant to a letter of engagement where the cost of such services is below the approved threshold amount as set by N.J.S.A. 58:5-20; and

**WHEREAS**, Contract #2039's original not-to-exceed amount of \$715,000.00 will subsequently be reduced by \$19,080.00 to the not-to-exceed amount of \$695,920.00 through this Amendment #1, and the Executive Director shall obtain professional consulting services directly from J.D. Solomon, Inc. for a similar amount pursuant to a letter of engagement; and

**WHEREAS**, Commission staff have examined Amendment No. 1 to Contract #2039 and have determined that the terms set forth therein are reasonable, necessary and appropriate, and have recommended that the Commission approve Amendment No. 1 to Contract #2039; and

**WHEREAS**, the award of this Amendment No. 1 to Contract #2039 and the letter of engagement with J.D. Solomon are necessary for the efficient operation of the Commission; and

**WHEREAS**, the Chief Financial Officer of the Commission has certified that funds will be available for this contract and the letter of engagement with J.D. Solomon.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that Amendment No. 1 to Contract #2039 with Jacobs reducing the not-to-exceed contract amount of \$715,000.00 to \$695,920.00 is hereby approved; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare Amendment No. 1 to Contract #2039, with all other terms and conditions of Contract #2039, as amended, to remain unchanged; and

**BE IT FURTHER RESOLVED** the Chairman or Vice Chairman of the Commission is hereby authorized to execute Amendment No. 1 to Contract #2039, and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or the Vice Chairman; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized to prepare and execute a letter of engagement with J.D. Solomon, Inc. to complete the scope of work of the Engineering Services for a fee of \$19,080.00; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be maintained in the Office of the Executive Director and made available for public inspection.

Vice Chairman Shotmeyer offered a motion to adopt the resolution authorizing Amendment No. 1 to Contract #2039 with Jacobs Engineering Group for consulting engineering services associated with an asset management study; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**Resolution – Authorizing an Amendment to the Commission Medicare Premium Reimbursement Policy**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION AUTHORIZING AN AMENDMENT TO THE  
COMMISSION MEDICARE PREMIUM REIMBURSEMENT POLICY**

**WHEREAS**, the North Jersey District Water Supply Commission ("Commission") is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, the Commission is seeking to update its policy regarding Medicare premium reimbursement for former employees; and

**WHEREAS**, the proposed update to the Medicare premium reimbursement policy will ensure the continued ability of the Commission to maintain the expected standard of care for former employees, and has been examined and approved by the Commission's labor counsel.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the North Jersey District Water Supply Commission that anyone who retires from the Commission with twenty-five (25) years or more of service shall be entitled to a Medicare Part B premium reimbursement of up to \$1,626.00 for 2019; and

**BE IT FURTHER RESOLVED**, that the Executive Director and General Counsel are hereby authorized to prepare any documentation required to implement such a policy update, and such policy shall take effect immediately; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing an amendment to the Commission Medicare premium reimbursement policy; seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**Wanaque North Operating Account:**

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque North Operating Account in the amount of \$10,433,920.50; seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative. Vice Chairman Shotmeyer abstained from check #57988.

**Wanaque South Operating Account:**

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Vice Chairman Shotmeyer offered a motion to approve the Wanaque South Operating Account in the amount of \$3,875,288.46; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

**Wanaque South Joint Venture Operating Account:**

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque South Joint Venture Operating Account in the amount of \$479,975.27; seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

There being no further business, Commissioner Ashkinaze offered a motion to adjourn the meeting at 10:04 a.m.; seconded by Commissioner Cassella and unanimously approved with Chairman Burrell, Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, Garofalo and Cassella voting in the affirmative.

Respectfully submitted,

Kim Diamond  
Commission Secretary