

# **NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION**

**JANUARY 22, 2020**

**9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION**

**9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 541**

**1. CONTRACTS**

**PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303**

**1. CONSOLIDATED BUDGET TO ACTUAL REPORT**

**10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING**

**PUBLIC COMMISSION MEETING**

**1. COMMISSION BUSINESS - ACTION REQUIRED**

**I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION**

**COMMISSION ROLL CALL:**

CHAIRMAN BURRELL \_\_\_\_\_ VICE CHAIRMAN SHOTMEYER \_\_\_\_\_  
COMMISSIONERS: ASHKINAZE \_\_\_\_\_ AMEDEO \_\_\_\_\_  
KUSER \_\_\_\_\_ GAROFALO \_\_\_\_\_ CASSELLA \_\_\_\_\_

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

**II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303**

**1. CONSOLIDATED BUDGET TO ACTUAL REPORT**

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS  
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE  
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

**III. PUBLIC COMMISSION BUSINESS**

**ACTION REQUIRED:**

1.
  - a. **Public Commission Meeting Minutes of December 18, 2019;**
  - b. **Public Work Session Minutes of December 18, 2019**
2. **Purchase Requisitions over \$5000 Report for January 2020 in the amount of \$0.00**
3. **Commission Invoices:**
  - a. **Invoice #1083-31 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$510,162.24**  
Paul Serillo, Director of Facilities and Les Malytsky, Engineering Project Manager approve invoice 3(a) for payment.
  - b. **Invoice #363509 from Premier Services/USIC, LLC for Contract #2019 – Underground Locating in the amount of \$2,400.34**  
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(b) for payment.
  - c. **Various Invoices from Landscape Materials, Inc. for Contract #2046 – Removal of Residuals in the amount of \$83,570.00**  
David Kirkham, Director of Operations and Lewis Schneider, Director of Treatment/Lab & Compliance approve invoice 3(c) for payment.
  - d. **Invoice #89920-0853 from McPhee Electric (formerly JBL) for Contract #1081 – Electrical Contracting Services – Electrical Contracting Services in the amount of \$6,380.00**  
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(d) for payment.

## AGENDA

JANUARY 22, 2020

- e. **Various Invoices from Wilmington Trust – Trustee Fees for Wanaque South Project 2017 NJEIT Loan in the amount of \$5,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(e) for payment.

- f. **Various Invoices from RVH Mulch Supply, LLC for Contract #2059 – Residual Removal in the amount of \$60,225.00**

Lewis Schneider, Director of Operations/Licensed Operator and David Kirkham, Director of Residuals approve invoice 3(f) for payment.

- g. **Various Invoices from Arcadis US, Inc. for Contract #2013 – Construction Admin Services – Basins 5 & 6 in the amount of \$4,073.50**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(g) for payment.

- h. **Invoice #111-1860494 from BNY Mellon – Trustee Fees – 2016 Series Bond Anticipation Notes in the amount of \$2,500.00**

William Schaffner, Chief Financial Officer approves invoice 3(h) for payment.

- i. **Invoice #0772951 from GZA GeoEnvironmental, Inc. for Contract #1061 – Shooting Range Site Remediation in the amount of \$48,500.00**

Maria Alliegro, Director of Engineering and Les Malytskyy, Engineering Project Manager approve invoice 3(i) for payment.

- j. **Invoice #E6X93300009 from Jacobs Engineering Group, Inc. for Contract #2039 – Asset Management Study in the amount of \$65,814.84**

Paul Serillo, Director of Facilities and Les Malytskyy, Engineering Project Manager approve invoice 3(j) for payment.

- k. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$10,693.02**

Maria Alliegro, Director of Engineering, Chris Clamser, Project Engineer and Les Malytskyy, Engineering Project Manager approve invoice 3(k) for payment.

- l. **Invoice #2018-14-2 from Paving Materials & Contracting, LLC for Contract #2038 – Milling and Paving in the amount of \$8,748.73 (Release of Retainage)**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(l) for payment.

- m. **Invoice #2018-27-2 from Paving Materials & Contracting, LLC for Contract #2038 – Milling and Paving in the amount of \$4,606.39 (Release of Retainage)**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(m) for payment.

4. **Resolution – Appointing a Chairman and Vice Chairman for the Year 2020**

Commission Secretary to read resolution

5. **Resolution – Authorizing Banking Institutions for Calendar Year 2020**

Commission Secretary to read resolution

- 6. Resolution – Authorizing the Award and Execution of a Contract for the Provision of Media Relations Consulting Services**  
Commission Secretary to read resolution
- 7. Resolution – Authorizing Change Order No. 1 to Purchase Order #19-01218 for Work Associated with the Flex Fuel Lines at the Low Lift Pump Station**  
Commission Secretary to read resolution
- 8. Resolution – Authorizing the Award and Execution of a Contract for the Design of a New Potable Water Interconnection with Newark Water**  
Commission Secretary to read resolution
- 9. Resolution – Authorizing the Award and Execution of a Contract for Work Associated with Mechanical Electrical and Plumbing (MEP) Engineering Services**  
Commission Secretary to read resolution
- 10. Resolution – Authorizing Change Order No. 4 to Contract #1061 with GZA GeoEnvironmental, Inc. for Environmental Consulting Services for Commission Shooting Range Remediation**  
Commission Secretary to read resolution
- 11. Wanaque-North Operating Account –  
Monthly Disbursement Report: \$12,354,873.13**
- 12. Wanaque-South Operating Account –  
Monthly Disbursement Report: \$7,119,361.27**
- 13. Wanaque-South Joint Venture Operating Account –  
Monthly Disbursement Report: \$852,142.56**