

# **NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION**

**FEBRUARY 28, 2024**

**9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION**

**9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 589**

**1. CONTRACTS**

**PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303**

**1. CONSOLIDATED BUDGET TO ACTUAL REPORT**

**10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING**

**PUBLIC COMMISSION MEETING**

**1. COMMISSION BUSINESS - ACTION REQUIRED**

**I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION**

**COMMISSION ROLL CALL:**

CHAIRMAN BURRELL \_\_\_\_\_ VICE CHAIRMAN SHOTMEYER \_\_\_\_\_  
COMMISSIONERS: ASHKINAZE \_\_\_\_\_ KUSER \_\_\_\_\_  
CASSELLA \_\_\_\_\_ CUTRONE \_\_\_\_\_ DUFFY \_\_\_\_\_

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

**II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303**

**1. CONSOLIDATED BUDGET TO ACTUAL REPORT**

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS  
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE  
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

**III. PUBLIC COMMISSION BUSINESS**

**ACTION REQUIRED:**

1.
  - a. **Public Commission Meeting Minutes of January 24, 2024;**
  - b. **Public Work Session Minutes of January 24, 2024**
2. **Purchase Requisitions over \$5000 Report for February 2024 in the amount of \$190,440.00**
3. **Commission Invoices:**
  - a. **Invoice #1-239-001 from Stone Hill Construction for Contract #2112 – WSPS HVAC Replacement Project in the amount of \$75,010.58**  
Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(a) for payment.
  - b. **Invoice #1-228-017 from Stone Hill Construction for Contract #2087 – Clarifier Rehab Basins 1-4 in the amount of \$368,234.66**  
Paul Serillo, Senior Director of Facilities, Operations & Engineering and Michael Dox, Electrical Engineer approve invoice 3(b) for payment.
  - c. **Invoice #E6Y04000-005 from Jacobs Engineering Group, Inc. for Contract #2111 – Design for Wanaque South Pump Station in the amount of \$1,425.00**  
Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(c) for payment.
  - d. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #2051 – Construction Administration for Clarifier Rehab 1-4 in the amount of \$35,228.10**  
Paul Serillo, Senior Director of Facilities, Operations & Engineering and Michael Dox, Electrical Engineer approve invoice 3(d) for payment.
  - e. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #2061 – General Consulting Engineering Services in the amount of \$4,088.75**  
Maria Alliegro, Director of Engineering and Les Malysky, Project Engineer approve invoice 3(e) for payment.

- f. Invoice #90262 from Landscape Materials, Inc. for Contract #2083 – Removal of Residuals in the amount of \$33,325.00**

Adam Vandebos, Industrial Waste Water Assistant Manager and Geordie Allegri, Industrial Waste Water Supervisor approve invoice 3(f) for payment.

- g. Invoice #53517 from RVH Mulch Supply, LLC for Contract #2117 – Residual Removal in the amount of \$6,475.00**

Adam Vandebos, Industrial Waste Water Assistant Manager and Geordie Allegri, Industrial Waste Water Supervisor approve invoice 3(g) for payment.

- h. Invoice #14905 from Current Elevator Technology, Inc. for Contract #2075R – Modernization of Chemical Building Elevator & Elevator Maintenance in the amount of \$1,095.00**

Paul Serillo, Senior Director of Facilities, Operations & Engineering and James Michels, Manager, Mechanical & Electrical Maintenance approve invoice 3(h) for payment.

- i. Invoice #638228 from Premier Services/USIC, LLC for Contract #2097 – Underground Locating in the amount of \$5,554.50**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(i) for payment.

- j. Invoice #8 from AJC0, LLC for Contract #2107 – Engineering Consulting & Planning Services in the amount of \$4,160.00**

Maria Alliegro, Director of Engineering and Paul Serillo, Senior Director of Facilities, Operations & Engineering approve invoice 3(j) for payment.

- k. Invoice #144749 from French & Parrello Associates for Contract #2108 – 2023 Regular Dam Inspections in the amount of \$13,105.00**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(k) for payment.

- l. FINAL Invoice from Iron Hills Construction for Contract #2086R – Potassium Permanganate System Rehabilitation in the amount of \$45,835.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(l) for payment.

- m. Various Invoices from Clean Waters Consulting LLC for Contract #2066 – Reservoir Consulting in the amount of \$1,750.00**

Maureen Kneser, Director of Lab and Ethan Snyder, Process Specialist/Regulatory Compliance approve invoice 3(m) for payment.

- n. Invoice #70858 from Suburban Consulting Engineers, Inc. for Contract #2074 – Freshwater Wetlands General Permit in the amount of \$86.50**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(n) for payment.

- o. Various Invoices from PFM Asset Management LLC – Fees for Oversight of Asset Management Program in the amount of \$7,724.92**

William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(o) for payment.

- p. Various Invoices from Lerch, Vinci & Higgins, LLP for the Arbitrage Rebate Analysis for Period Ending 12/31/22 in the amount of \$25,412.50**

William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(p) for payment.

## AGENDA

**FEBRUARY 28, 2024**

- q. **FINAL Invoices from Aspen Tree Service, Inc. for Contract #2078-R-2 – Hazardous Tree Removal in the amount of \$44,884.60**  
Robert Malone, Manager of GFM and William Jones, Assistant Manager of GFM approve invoice 3(q) for payment.
- r. **FINAL Invoices from Consolidated Environmental, Inc. for Contract #2092R – Orechio Building HVAC Cleaning in the amount of \$986.50**  
Maria Alliegro, Director of Engineering and Edward Newman, Construction Manager approve invoice 3(r) for payment.
- s. **Invoice #91134118 from U.S. Department of the Interior for United States Geological Survey Agreement #23LJJFA28 in the amount of \$90,675.00**  
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(s) for payment.
- 4. **Resolution – Ratifying the Authorization of Emergency Work and the Issuance of Emergency Purchase Orders for the Work Associated with the Replacement of the Surge Tank Vault Valve**  
Commission Secretary to read resolution
- 5. **Resolution – Authorizing the Commission’s Qualified Purchasing Agent to Award “Window Contracts” of the Commission Without Board Approval (Those Contracts Valued at Greater Than \$17,500.00, but Below the Commission’s Contracting Bid Threshold Established by N.J.S.A. 58:5-20)**  
Commission Secretary to read resolution
- 6. **Wanaque-North Operating Account –  
Monthly Disbursement Report: \$9,850,349.71**
- 7. **Wanaque-South Operating Account –  
Monthly Disbursement Report: \$3,490,097.38**
- 8. **Wanaque-South Joint Venture Operating Account –  
Monthly Disbursement Report: \$1,466,239.79**