

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

MARCH 27, 2019

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 531

1. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING

PUBLIC COMMISSION MEETING

1. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION

COMMISSION ROLL CALL:

CHAIRMAN BURRELL _____ VICE CHAIRMAN SHOTMEYER _____
COMMISSIONERS: ASHKINAZE _____ AMEDEO _____
KUSER _____ GAROFALO _____

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS

ACTION REQUIRED:

1.
 - a. **Public Commission Meeting Minutes of February 27, 2019;**
 - b. **Public Work Session Minutes of February 27, 2019**
2. **Purchase Requisitions over \$5000 Report for March 2019 in the amount of \$109,253.78**
3. **Commission Invoices:**
 - a. **Invoice #0961406 from Arcadis US, Inc. for Contract #1095 – Security Project Construction Oversight in the amount of \$1,374.71**
Charles Billings, Director of IT and Edwin Reyes, Project Engineer approve invoice 3(a) for payment.
 - b. **Various Invoices from PFM Asset Management LLC – Fees for Oversight of Asset Management Program in the amount of \$2,083.33**
William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(b) for payment.
 - c. **Invoice #IV00283042 from Mott MacDonald for Contract #1085 – WSPS Construction Administration in the amount of \$18.20**
Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(c) for payment.
 - d. **Various Invoices from J. Fletcher Creamer & Son, Inc. for JFC Job #00-2018-150 PAL Drive Wayne Aqueduct Repair in the amount of \$82,601.43**
Maria Alliegro, Director of Engineering and Les Malytskyy, Engineering Project Manager approve invoice 3(d) for payment.

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- e. **Invoice #89920-0527 from McPhee Electric (formerly JBL) for Contract #1081 – Electrical Contracting Services in the amount of \$31,600.00**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(e) for payment.

- f. **Invoice #2007-09 from Allied Construction Group, Inc. for Contract #2007 – PAC Construction – Release Retainage in the amount of \$9,342.26**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(f) for payment.

- g. **Invoice #2028-01 from Systems Electronic, Inc. for Contract #2028 – Fire Alarm Upgrade in the amount of \$41,600.00**

Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(g) for payment.

- h. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$119,356.61**

Maria Alliegro, Director of Engineering, Michael Dox, Plant Electrical Engineer, Chris Clamser, Project Engineer, and Les Malytskyy, Engineering Project Manager approve invoice 3(h) for payment.

- i. **Invoice #111-1807873 from BNY Mellon – Trustee Fees – Series 2016 NJEIT Bond Anticipation Notes in the amount of \$2,500.00**

William Schaffner, Chief Financial Officer approves invoice 3(i) for payment.

4. **Resolution – Authorizing an Incentive Program for Employees to Obtain Certain Licenses for the Maintenance of the Commission’s Water Infrastructure and Facilities**

Commission Secretary to read resolution

5. **Resolution – Authorizing a Sole Source Contract Award to Airmatic Compressor Systems Inc. for the Repair and Maintenance of the Commission’s Watershed Aeration Compressor**

Commission Secretary to read resolution

6. **Resolution – Authorizing a Contract with J. Fletcher Creamer & Son, Inc. to Continue Emergency Repair Work at Lime House Road**

Commission Secretary to read resolution

7. **Resolution – Authorizing the Goal of Reaching One Hundred Percent (100%) Renewable Energy Use for the Commission’s Facilities and Operations**

Commission Secretary to read resolution

8. **Resolution – Authorizing the First Renewal Option and One Year Extension to Contract to Contract #2011 with PFM Asset Management LCC for Investment Advisory and Management Services**

Commission Secretary to read resolution

9. **Resolution – Authorizing Amendment No. 2 to the Scope of Work for the Dive Repair of the 84-Inch Pipe at the High Lift Pump Station**

Commission Secretary to read resolution

10. **Wanaque-North Operating Account – Monthly Disbursement Report: \$3,619,507.36**

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- 11. Wanaque-South Operating Account –
Monthly Disbursement Report: \$1,994,440.42**
- 12. Wanaque-South Joint Venture Operating Account –
Monthly Disbursement Report: \$399,407.26**