

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

JULY 26, 2023

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 582

1. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING

PUBLIC COMMISSION MEETING

1. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION

COMMISSION ROLL CALL:

CHAIRMAN BURRELL _____ VICE CHAIRMAN SHOTMEYER _____
COMMISSIONERS: ASHKINAZE _____ KUSER _____
CASSELLA _____ CUTRONE _____ DUFFY _____

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS

ACTION REQUIRED:

1.
 - a. **Public Commission Meeting Minutes of June 28, 2023;**
 - b. **Public Work Session Minutes of June 28, 2023**
2. **Purchase Requisitions over \$5000 Report for July 2023 in the amount of \$28,426.00**
3. **Commission Invoices:**
 - a. **Invoice #1083-64 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$46,009.04**
Paul Serillo, Director of Facilities and Les Malytsky, Project Engineer approve invoice 3(a) for payment.
 - b. **Invoice #13715901 from PFM Asset Management LLC – Fees for Oversight of Asset Management Program in the amount of \$1,764.68**
William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(b) for payment.
 - c. **Various Invoices from DLB Associates Consulting Engineers for Contract #2063 – Electrical Consulting Services in the amount of \$6,393.75**
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(c) for payment.
 - d. **Invoice #4 from Peloda Systems, Inc. for Contract #2103 – Intrusion & Fire Alarm Systems in the amount of \$34,853.00**
Charles Billings, Director of IT approves invoice 3(d) for payment.
 - e. **Invoice #E6X94500034 from Jacobs Engineering Group, Inc. for Contract #2051 – Construction Administration for Clarifier Rehab 1-4 in the amount of \$3,382.45**
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(e) for payment.

- f. Invoice #2 from AJCO, LLC for Contract #2107 – Engineering Consulting & Planning Services in the amount of \$4,550.00**

Maria Alliegro, Director of Engineering and Paul Serillo, Director of Facilities approve invoice 3(f) for payment.

- g. Invoice #714 from Allen Associates for Contract #2109 – Review and Advise on the Health Benefit Program in the amount of \$10,000.00**

Maria Alliegro, Director of Engineering and Edward Newman, Construction Manager approve invoice 3(g) for payment.

- h. Various Invoices from Landscape Materials, Inc. for Contract #2083 – Removal of Residuals in the amount of \$20,925.00**

Geordie Manning, Assistant Manager of Residuals and Lewis Schneider, Director of Treatment/Lab & Compliance approve invoice 3(h) for payment.

- i. Invoice #37 from Clean Waters Consulting LLC for Contract #2066 – Reservoir Consulting in the amount of \$612.50**

Lewis Schneider, Director of Operations/Licensed Operator and Maureen Kneser, Lab Manager approve invoice 3(i) for payment.

- j. Invoice #207 from Coastal Engineering, LLC for Contract #2099 – Post Brook Dam Improvements in the amount of \$18,399.12**

Lewis Schneider, Director of Operations/Licensed Operator and Geordie Allegri, Assistant Manager of Residuals approve invoice 3(j) for payment.

- k. Invoice #286985 from Go Organic Lawn & Tree Care for Contract #2067 – Vegetation Management in the amount of \$8,750.00**

Robert Malone, GFM Manager and William Jones, GFM Assistant Manager approve invoice 3(k) for payment.

- l. Various Invoices from Premier Services/USIC, LLC for Contract #2097 – Underground Locating in the amount of \$17,147.62**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(l) for payment.

- m. Invoice #503790 from Winner Ford for Contract #2105 – 2023 Ford Transit Van in the amount of \$57,705.00**

William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(m) for payment.

- 4. Resolution – Authorizing Change Order No. 1 to Contract #2099 with Coastal Engineering, LLC for Work Associated with Post Brook Dam Improvements**

Commission Secretary to read resolution

- 5. Resolution – Authorizing a Sole Source Contract Award to Action Data Services for the Provision of Payroll and Pension/Tax Filing Services**

Commission Secretary to read resolution

- 6. Resolution – Authorizing a Sole Source Contract Award to LJS Electric, Inc. for Emergency Repairs of Commission HVAC Units**

Commission Secretary to read resolution

- 7. Resolution – Ratifying the Authorization of an Emergency Purchase Order to KEK Pond Cleaning & Dredging LLC for the Provision of Inner Lagoon Dredging and Cleaning Services**

Commission Secretary to read resolution

AGENDA

JULY 26, 2023

- 8. Resolution – Authorizing Additional Funds for the Repair of the Commission’s Machinery**
Commission Secretary to read resolution
- 9. Wanaque-North Operating Account –
Monthly Disbursement Report: \$9,253,239.08**
- 10. Wanaque-South Operating Account –
Monthly Disbursement Report: \$4,164,560.44**
- 11. Wanaque-South Joint Venture Operating Account –
Monthly Disbursement Report: \$857,934.75**