

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

DECEMBER 18, 2019

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 540

1. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING

PUBLIC COMMISSION MEETING

1. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION

COMMISSION ROLL CALL:

CHAIRMAN BURRELL _____ VICE CHAIRMAN SHOTMEYER _____
COMMISSIONERS: ASHKINAZE _____ AMEDEO _____
KUSER _____ GAROFALO _____ CASSELLA _____

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS

ACTION REQUIRED:

1.
 - a. **Public Commission Meeting Minutes of November 20, 2019;**
 - b. **Public Work Session Minutes of November 20, 2019**
2. **Purchase Requisitions over \$5000 Report for December 2019 in the amount of \$66,424.00**
3. **Commission Invoices:**
 - a. **Invoice #1083-30 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$301,778.01**
Paul Serillo, Director of Facilities and Les Malytsky, Engineering Project Manager approve invoice 3(a) for payment.
 - b. **Invoice #1060-28 from Stone Hill Construction for Contract #1060 – Wanaque South Pump Station Upgrades in the amount of \$288,565.98**
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(b) for payment.
 - c. **Invoice #358387 from Premier Services/USIC, LLC for Contract #2019 – Underground Locating in the amount of \$2,682.72**
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(c) for payment.
 - d. **Invoice #4706 from Beneficial Soil Solutions, Inc. for Contract #1089B RTF Residual Removal in the amount of \$34,729.50**
Lewis Schneider, Director of Operations/Licensed Operator and David Kirkham, Director of Residuals approve invoice 3(d) for payment.
 - e. **Invoice #21739 from Landscape Materials, Inc. for Contract #2046 – Removal of Residuals in the amount of \$28,770.00**

AGENDA

DECEMBER 18, 2019

David Kirkham, Director of Operations and Lewis Schneider, Director of Treatment/Lab & Compliance approve invoice 3(e) for payment.

- f. **Invoice #SMA-M1019-13767 from PFM Asset Management LLC – Fees for Oversight of Asset Management Program in the amount of \$2,083.33**

William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(f) for payment.

- g. **Various Invoices from McPhee Electric (formerly JBL) for Contract #1081 – Electrical Contracting Services – Electrical Contracting Services in the amount of \$102,375.00**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(g) for payment.

- h. **Invoice #20190831-64680-A from Wilmington Trust – Trustee Fees for Wanaque South Project 1993 Escrow Act in the amount of \$10,500.00**

William Schaffner, Chief Financial Officer approves invoice 3(h) for payment.

- i. **Various Invoices from RVH Mulch Supply, LLC for Contract #2059 – Residual Removal in the amount of \$29,700.00**

Lewis Schneider, Director of Operations/Licensed Operator and David Kirkham, Director of Residuals approve invoice 3(i) for payment.

- j. **Invoice #6189 from Tuff Greens, LLC for Contract #2047 – Vegetation Management in the amount of \$55,211.00**

Robert Barone, Manager of Utilities and Robert Malone, Assistant Manager of Utilities approve invoice 3(j) for payment.

- k. **Invoice #117063891 from Agilent Technologies, Inc. for Contract #2041 – Gas Chromatography & Data System in the amount of \$51,161.60**

Lewis Schneider, Director of Operations/Licensed Operator and Maureen Kneser, Lab Manager approve invoice 3(k) for payment.

- l. **Invoice #214587 from Acrison, Inc. for Contract #2001 – Provision of PAC Storage & Feeding System in the amount of \$4,550.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(l) for payment.

- m. **Invoice #2396 from Pennetta Industrial, LLC for Contract #2049 – Boiler Upgrade Project in the amount of \$199,993.63**

Paul Serillo, Director of Facilities and Chris Clamser, Project Engineer approve invoice 3(m) for payment.

- n. **Invoice #34032 from Lerch, Vinci & Higgins, LLP for the 2018 Audit in the amount of \$46,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(n) for payment.

- o. **Invoice #E6X93300008 from Jacobs Engineering Group, Inc. for Contract #2039 – Asset Management Study in the amount of \$47,205.02**

Paul Serillo, Director of Facilities and Les Malytskyy, Engineering Project Manager approve invoice 3(o) for payment.

- p. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$8,295.64**

Maria Alliegro, Director of Engineering, Chris Clamser, Project Engineer and Les Malytskyy, Engineering Project Manager approve invoice 3(p) for payment.

- q. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #2051 – Construction Admin for Clarifier Rehab 1-4 in the amount of \$18,258.65**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(q) for payment.

- r. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #2052 – Construction Admin for RTF in the amount of \$35,944.65**

Maria Alliegro, Director of Engineering and Les Malysky, Engineering Project Manager approve invoice 3(r) for payment.

4. **Resolution – Authorizing the Posting and Publishing of a Notice of Meetings in Accordance with the New Jersey Open Public Meetings Act**

Commission Secretary to read resolution

5. **Resolution – Adopting the 2020 Annual Budget for the Wanaque North Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

Commission Secretary to read resolution

6. **Resolution – Adopting the 2020 Annual Budget for the Wanaque South Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

7. **Resolution – Authorizing the Online Sale of Surplus Vehicles and Equipment**

Commission Secretary to read resolution

8. **Resolution – Approving the Sale of Property Owned by the North Jersey District Water Supply Commission Located on Lines Avenue in the Borough of Wanaque and Located at Block 243, Lot 1 on its Tax Maps**

Commission Secretary to read resolution

9. **Resolution – Approving the Reallocation of Capital Budget Appropriations**

Commission Secretary to read resolution

10. **Resolution – Authorizing the Award and Execution of a Contract for the Provision of General Construction Services Associated with the Filter 12 Repair Project**

Commission Secretary to read resolution

11. **Resolution – Authorizing Amendment No. 7 to Contract #1090 with Jacobs Engineering, Inc. for General Consulting Engineering Services**

Commission Secretary to read resolution

12. **Resolution – Ratifying the Issuance of a Purchase Order on an Emergency Basis to Foley, Inc. for Equipment Rental and to Alber & Sons, Inc. for Equipment Repair**

Commission Secretary to read resolution

13. **Wanaque-North Operating Account – Monthly Disbursement Report: \$4,541,934.30**

14. **Wanaque-South Operating Account – Monthly Disbursement Report: \$0.00**

15. **Wanaque-South Joint Venture Operating Account – Monthly Disbursement Report: \$552,883.58**