

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

DECEMBER 15, 2021

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

**9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC
MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING
NO. 564**

1. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. 2022 BUDGET PRESENTATION

2. CONSOLIDATED BUDGET TO ACTUAL REPORT

**10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE
PUBLIC MEETING**

PUBLIC COMMISSION MEETING

1. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION

COMMISSION ROLL CALL:

CHAIRMAN BURRELL _____ VICE CHAIRMAN SHOTMEYER _____
COMMISSIONERS: ASHKINAZE _____ AMEDEO _____
KUSER _____ GAROFALO _____ CASSELLA _____

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS

ACTION REQUIRED:

1.
 - a. **Public Commission Meeting Minutes of November 17, 2021;**
 - b. **Public Work Session Minutes of November 17, 2021**
2. **Purchase Requisitions over \$5000 Report for December 2021 in the amount of \$104,512.83**
3. **Commission Invoices:**
 - a. **Invoice #1083-54 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$146,505.55**
Paul Serillo, Director of Facilities and Les Malytskyy, Engineering Project Manager approve invoice 3(a) for payment.
 - b. **Invoice #50112 from Suburban Consulting Engineers, Inc. for Contract #2074 – Freshwater Wetlands General Permit in the amount of \$2,214.60**
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(b) for payment.
 - c. **Invoice #23252 from Landscape Materials, Inc. for Contract #2046 – Removal of Residuals in the amount of \$6,165.00**
Doug Delorie, Manager of Facilities and Lewis Schneider, Director of Treatment/Lab & Compliance approve invoice 3(c) for payment.
 - d. **Invoice #3262-4 from Vollers Excavating & Construction, Inc. for Contract #2068 – Shooting Range Remediation in the amount of \$87,650.67**
Michael Broncatello, Comptroller approves invoice 3(d) for payment.
 - e. **Invoice #19 from Clean Waters Consulting LLC for Contract #2066 – Reservoir Consulting in the amount of \$525.00**
Lewis Schneider, Director of Operations/Licensed Operator and Maureen Kneser, Lab Manager approve invoice 3(e) for payment.

AGENDA

DECEMBER 15, 2021

- f. Invoice #48142 from RVH Mulch Supply, LLC for Contract #2059 – Residual Removal in the amount of \$63,525.00**
Lewis Schneider, Director of Operations/Licensed Operator and Doug Delorie, Manager of Residuals approve invoice 3(f) for payment.
- g. Invoice #111-1960587 from The BNY Mellon – NJ Infrastructure Bank Bond Trustee Fees in the amount of \$2,500.00**
William Schaffner, Chief Financial Officer approves invoice 3(g) for payment.
- h. Various Invoices from Wilmington Trust – NJDWSC Trustee Fees for Wanaque South Project in the amount of \$5,000.00**
William Schaffner, Chief Financial Officer approves invoice 3(h) for payment.
- i. Various Invoices from DLB Associates Consulting Engineers for Contract #2063 – Electrical Consulting Services in the amount of \$2,175.00**
Paul Serillo, Director of facilities, Michael Dox, Plant Electrical Engineer and James Stachura, Project Engineer approve invoice 3(i) for payment.
- j. Various Invoices from Michael J. Malpere Co., Inc. for Contract #2080 – Repointing & Waterproofing Lower Gate House in the amount of \$34,250.00**
Maria Alliegro, Director of Engineering and Ed Newman, Construction Manager approve invoice 3(j) for payment.
- k. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2051 – Construction Administration for Clarifier Rehab 1-4 in the amount of \$2,578.37**
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(k) for payment.
- l. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2052 – Construction Administration for RTF in the amount of \$5,275.02**
Maria Alliegro, Director of Engineering and Les Malytskyy, Engineering Project Manager approve invoice 3(l) for payment.
- m. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2061 – General Consulting Engineering Services in the amount of \$56,185.24**
Maria Alliegro, Director of Facilities, Paul Serillo, Director of Engineering, Chris Clamser, Project Engineer and Les Malytskyy, Engineering Project Manager approve invoice 3(m) for payment.
- n. Invoice E6X96100019 from Jacobs Engineering Group, Inc. for Contract #2062 – Design of Interconnection with Newark in the amount of \$10,346.08**
Maria Alliegro, Director of Facilities and James Stachura, Project Engineer approve invoice 3(n) for payment.
- 4. Resolution – Authorizing the Posting and Publishing of a Notice of Meetings in Accordance with the New Jersey Open Public Meetings Act**
Commission Secretary to read resolution
- 5. Resolution – Adopting the 2022 Annual Budget for the Wanaque North Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**
Commission Secretary to read resolution
- 6. Resolution – Adopting the 2022 Annual Budget for the Wanaque South Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

AGENDA

DECEMBER 15, 2021

7. **Resolution – Authorizing the Second Renewal Option and One Year Extension to Contract #2042 with McManimon, Scotland & Baumann, LLC for the Provision of General Counsel Services**
Commission Secretary to read resolution
8. **Resolution – Authorizing the Second Renewal Option and One Year Extension to Contract #2043 with Kaufman, Semeraro & Liebman, LLP for the Provision of Special Real Estate Counsel Services**
Commission Secretary to read resolution
9. **Resolution – Authorizing the Second Renewal Option and One Year Extension to Contract #2044 with DeCotiis, FitzPatrick, Cole & Giblin, LLP for the Provision of Special Labor and Employment Counsel Services**
Commission Secretary to read resolution
10. **Resolution – Authorizing the Award and Execution of a Contract for the Provision of Media Relations Consulting Services**
Commission Secretary to read resolution
11. **Resolution – Approving and Authorizing the Establishment of a Financial Pool for Merit Wage Increases for Non-Union Employees**
Commission Secretary to read resolution
12. **Resolution – Approving the Transfer of Reserves**
Commission Secretary to read resolution
13. **Resolution – Authorizing Change Order No. 1 to Contract #2033 with Calgon Carbon Corporation for Powder Activated Carbon**
Commission Secretary to read resolution
14. **Resolution – Authorizing the Award and Execution of a Contract with USALCO, LLC for the Furnishing and Delivering of Polyaluminum Chloride**
Commission Secretary to read resolution
15. **Resolution – Authorizing the Award and Execution of a Contract with USALCO, LLC for the Furnishing and Delivering of Liquid Aluminum Sulphite**
Commission Secretary to read resolution
16. **Resolution – Authorizing the First Renewal Option and One Year Extension to Contract #2063 with DLB Associates for Provision of Mechanical Electrical Plumbing (MEP) Engineering Services**
Commission Secretary to read resolution
17. **Wanaque-North Operating Account –
Monthly Disbursement Report: \$6,576,755.71**
18. **Wanaque-South Operating Account –
Monthly Disbursement Report: \$959,158.20**
19. **Wanaque-South Joint Venture Operating Account –
Monthly Disbursement Report: \$413,958.27**