

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

DECEMBER 20, 2024

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 587

1. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT

10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING

PUBLIC COMMISSION MEETING

1. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION

COMMISSION ROLL CALL:

CHAIRMAN BURRELL _____ VICE CHAIRMAN SHOTMEYER _____

COMMISSIONERS: ASHKINAZE _____ KUSER _____

CASSELLA _____ CUTRONE _____ DUFFY _____

- **PLEDGE OF ALLEGIANCE**

- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. **2024 BUDGET PRESENTATION**
2. **CONSOLIDATED BUDGET TO ACTUAL REPORT**

**9:10 A.M. – OR AS SOON THEREAFTER AS POSSIBLE RECESS
PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE
MEETING**

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS

ACTION REQUIRED:

1.
 - a. **Public Commission Meeting Minutes of November 15, 2023;**
 - b. **Public Work Session Minutes of November 15, 2023**

2. **Purchase Requisitions over \$5000 Report for December 2023 in the amount of \$324,997.50**

3. **Commission Invoices:**
 - a. **Invoice #1083-68 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$691,472.43**
Paul Serillo, Director of Facilities and Les Malytskyy, Project Engineer approve invoice 3(a) for payment.

 - b. **Various Invoices from Stone Hill Construction for Contract #2087 – Clarifier Rehab Basins 1-4 in the amount of \$1,239,512.94**
Paul Serillo, Director of Facilities and Michael Dox, Electrical Engineer approve invoice 3(b) for payment.

 - c. **Invoice #13983375 from PFM Asset Management LLC – Fees for Oversight of Asset Management Program in the amount of \$1,778.68**
William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(c) for payment.

 - d. **Various Invoices from Jacobs Engineering Group, Inc. for Contract #2051 – Construction Administration for Clarifier Rehab 1-4 in the amount of \$13,679.06**
Paul Serillo, Director of Facilities and Michael Dox, Electrical Engineer approve invoice 3(d) for payment.

- e. Invoice #E6X94200045 from Jacobs Engineering Group, Inc. for Contract #2052 – Construction Administration for RTF in the amount of \$7,000.77**

Maria Alliegro, Director of Engineering and Les Malytskyy, Project Engineer approve invoice 3(e) for payment.

- f. Invoice #E6Y04000-004 from Jacobs Engineering Group, Inc. for Contract #2111 – Design for Wanaque South Pump Station in the amount of \$15,897.50**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(f) for payment.

- g. Various Invoices from Jacobs Engineering Group, Inc. for Contract #2061 – General Consulting Engineering Services in the amount of \$29,170.25**

Maria Alliegro, Director of Engineering and Les Malytskyy, Project Engineer approve invoice 3(g) for payment.

- h. Various Invoices from Landscape Materials, Inc. for Contract #2083 – Removal of Residuals in the amount of \$48,825.00**

Geordie Allegri, Manager of Residuals and Lewis Schneider, Director of Treatment/Lab & Compliance approve invoice 3(h) for payment.

- i. Invoice #53261 from RVH Mulch Supply, LLC for Contract #2117 – Residual Removal in the amount of \$15,725.00**

Lewis Schneider, Director of Operations/Licensed Operator and Geordie Alliegro, Manager of Residuals approve invoice 3(i) for payment.

- j. Various Invoices from Current Elevator Technology, Inc. for Contract #2075R – Modernization of Chemical Building Elevator & Elevator Maintenance in the amount of \$100,370.00**

Paul Serillo, Director of Facilities and James Michels, Manager, Mechanical & Electrical Maintenance approve invoice 3(j) for payment.

- k. Invoice #627150 from Premier Services/USIC, LLC for Contract #2097 – Underground Locating in the amount of \$3,873.53**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(k) for payment.

- l. Invoice #68167 from DLB Associates Consulting Engineers for Contract #2063 – Electrical Consulting Services in the amount of \$2,350.00**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(l) for payment.

- m. Invoice #6 from AJC0, LLC for Contract #2107 – Engineering Consulting & Planning Services in the amount of \$5,850.00**

Maria Alliegro, Director of Engineering and Paul Serillo, Director of Facilities approve invoice 3(m) for payment.

- n. Invoice #42 from Clean Waters Consulting LLC for Contract #2066 – Reservoir Consulting in the amount of \$700.00**

Lewis Schneider, Director of Operations/Licensed Operator and Maureen Kneser, Lab Manager approve invoice 3(n) for payment.

- o. Various Invoices from Wilmington Trust for Wanaque South Trustee Fees in the amount of \$5,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(o) for payment.

- p. **Invoice #0867251 from GZA GeoEnvironmental, Inc. for Contract #1061 – Shooting Range Site Remediation in the amount of \$3,500.00**

Maria Alliegro, Director of Engineering and Les Malysky, Engineering Project Manager approve invoice (p) for payment.

- q. **Invoice #9 from Iron Hills Construction for Contract #2086R – Potassium Permanganate System Rehabilitation in the amount of \$29,925.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(q) for payment.

- r. **Various Invoices from French & Parrello Associates for Contract #2108 – 2023 Regular Dam Inspections in the amount of \$16,194.69**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(r) for payment.

- s. **Invoice #C-2311525 from J. Fletcher Creamer & Son, Inc. for Wanaque North Aqueduct Improvement and Repair in the amount of \$147,937.12**

Maria Alliegro, Director of Engineering and Les Malysky, Project Engineer approve invoice 3(s) for payment.

- t. **Various Invoices from Lerch, Vinci & Higgins, LLP for the 2022 Audit in the amount of \$49,156.00**

William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approve invoice 3(t) for payment.

- u. **FINAL Invoice #19183 from Scott Testing, Inc. for Contract #2082 – Electrical Distribution Analysis and Testing in the amount of \$11,754.00**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(u) for payment.

- v. **Invoice #1 from United Painters, Inc. for Contract #2113 – Monksville Dam Cone Valve Painting Project in the amount of \$30,210.00**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(v) for payment.

- w. **Various Invoices from BNY Mellon Trust for Wanaque North Trustee Fees in the amount of \$2,750.00**

William Schaffner, Chief Financial Officer approves invoice 3(w) for payment.

4. **Resolution – Authorizing the Posting and Publishing of a Notice of Meetings in Accordance with the New Jersey Open Public Meetings Act**

Commission Secretary to read resolution

5. **Resolution – Adopting the 2024 Annual Budget for the Wanaque North Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

Commission Secretary to read resolution

6. **Resolution – Adopting the 2024 Annual Budget for the Wanaque South Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

7. **Resolution – Approving the Transfer of Reserves**

Commission Secretary to read resolution

8. **Resolution – Approving the Reallocation of the 2023 Wanaque North Operating Budget**

Commission Secretary to read resolution

9. **Resolution – Approving and Authorizing the Establishment of a Financial Pool for Merit Wage Increases for Non-Union Personnel**
Commission Secretary to read resolution
10. **Resolution – Authorizing Amendment No. 3 to Contract #2061 with Jacobs Engineering, Inc. for General Consulting Engineering Services**
Commission Secretary to read resolution
11. **Resolution – Authorizing a Sole Source Contract Award and Ratifying the Execution of an Agreement with Pure Technologies U.S., Inc. (XYLEM) for Work Associated with Beta Testing of the Pipe Diver Ultra Services with Respect to the Integrity of the Wanaque North Aqueduct**
Commission Secretary to read resolution
12. **Resolution – Authorizing Change Order No. 2 to Contract #2093 with JCI Jones Chemicals Inc. for Furnishing and Delivery of Sodium Hypochlorite**
Commission Secretary to read resolution
13. **Resolution – Authorizing Emergency Work with J. Fletcher Creamer & Sons, Inc. Associated with the Replacement of the Natural Gas Distribution Header Valves at the High Lift Pump Station**
Commission Secretary to read resolution
14. **Resolution – Authorizing the Execution of Change Order No. 6 to Contract #1083 Providing for a Credit in the Amount of \$1,570,200.50 from Stone Hill Contracting Company, Inc. to the Commission in Connection with Changes to the Scope of Work Associated with the Residual Treatment Facility Upgrades for the Lagoon Decant Tower Discharge Project**
Commission Secretary to read resolution
15. **Resolution – Authorizing Change Order No. 2 to Contract #2086R with Iron Hills Construction Co. for Work Associated with Pot Perm System Rehabilitation**
Commission Secretary to read resolution
16. **Resolution – Authorizing the Issuance of an Emergency Purchase Order to Dredge Rental & Marine, LLC for the Acquisition of Equipment for Lagoon Dredging**
Commission Secretary to read resolution
17. **Resolution – Authorizing the Execution of an Agreement with Thomas Solutions for the Sale of Certain Surplus Equipment**
Commission Secretary to read resolution
18. **Wanaque-North Operating Account –
Monthly Disbursement Report: \$7,522,502.77**
19. **Wanaque-South Operating Account –
Monthly Disbursement Report: \$936,849.25**
20. **Wanaque-South Joint Venture Operating Account –
Monthly Disbursement Report: \$462,357.23**