



M E M O R A N D U M
PROC #07-20

NOTICE TO RESPONDENTS

CLARIFICATION NO. 1

SENT VIA E-MAIL

DATE: February 12, 2020

TO: POTENTIAL RESPONDENTS

FROM: Margaret M. Maddalena, Contract Administrator

RE: RFP #002-2020 REQUEST FOR PROPOSALS FOR THE PROVISION
OF RESERVOIR & WATERSHED MANAGEMENT
ADVISORY/CONSULTING

Question #1: On page 12, under item 2.3...I do not hold any engineering certificates.

Response: *Engineering certification may be waived in this instance.*

Question #2: Regarding the insurance coverages, I am a one-person LLC, although I have Professional Liability/ Errors and Omissions Insurance and personal auto insurance, I don't have Worker's Comp, and can't meet the majority of the other Insurance requirements.

Response: ***Based on the company's representation that it is a one person organization and this is a consulting contract, it appears that the insurance requirements, other than the professional liability/errors and omissions and affirmative action requirements would not be applicable to this company***

Question # 3: Again as a one-person LLC I don't have an Affirmative Action policy or related documents.

Response: ***Please see response to question no. 2 above.***

cc: Timothy J. Eustace, Executive Director
Todd Caliguire, Deputy Executive Director
Lewis Schneider, Operations – Laboratory Services
Bill Schaffner, Chief Financial Officer
Michael Broncatello, Comptroller & Chief Investment Officer